

CITY OF UNION
REGULAR COUNCIL MEETING
February 13, 2018

Mayor Cynthia Knight called the meeting to order at 6:30 p.m. The pledge of allegiance was recited. Roll call was answered by Steve Cox, Stephanie Carson, Candy Wait and Cheryl Halverson. Leeann Miller was absent. Also present were Mayor Cynthia Knight, City Clerk, Colleen Eagan, Rhonda Guy, 2 residents, County Supervisor B.J. Hoffman and 2 representatives for JEO.

Halverson moved to approve the agenda, second by Wait, 4 ayes, motion passed.

Public Comment: Citizen reported on taking down a tree on his property and asked if the city wanted company to also remove a tree on a property across the street. BJ Hoffman informed Council on Hardin County budget numbers and funds will be available for the Fire Department Association, the EMS Association for training and funding for county libraries. Also information on supporting agricultural industry in Hardin County.

Hoffman also volunteered to do a hog roast for a community. Time and details will be decided at a later date.

Consent Agenda: Halverson moved, seconded by Carson to accept the consent agenda, 4 ayes, 1 absent. Motion passed.

Mayor Report: Coffee with the Mayor was attended by 9 residents this morning. Discussed city maintenance, EMT personnel and training, street maintenance. Supper Club building has been purchased for future cafe and bakery. Need for housing for two families also discussed. Possible properties will be researched.

Clerk Report: Financial report presented. Asked council to consider closing independent accounts for the playground and monument fund and putting them in the general fund because of low balances and infrequent activity. Monies would remain for the existing accounts but go through the city's general fund. Quit Claim deed has been received for WOODS ADD-BLOCK 2 E1/3 LOT 8. Request to forgive late fee for resident. Halverson moved to forgive the fee, Carson seconded, 4 ayes one absent, motion passed. Sheriff and Water/Waste water reports included in Clerk Report. Clerk to eliminate the second phone in City Hall.

Nuisance: Court date moved for ongoing case to March. Notify lawyer to speak on case to Mayor. 901 Main Street was reported as nuisance and hazard.

Fire Department Report: Mayor reported on discussion held with fire chief on replacing the emergency siren. Money has been raised to repair siren. Discussion was held to discuss benefits of repair or purchase of a new siren. Mayor has applied for grants to help with the cost. Council requested Mayor to discuss options with Fire Department.

REGULAR AGENDA

Old Business

1. Update on Sewer project by Steve Locke of JEO. Additional work approved at prior meeting and Approval for Change Order #5 was requested. Halverson moved to approve Change Order #5, Carson seconded, 4 Ayes, 1 absent. Motion Carried. Alarm at lagoon keeps going off. POM will be contacted to check the alarm. Fire Hydrant replacement was discussed. No action taken. Additional work needed for project discussed. Signed Change Order to be scanned and sent to JEO.
2. Rental Ordinance Chapter 156 reviewed and discussed as Ordinance 18-01 to add Chapter 156 to City of Union Code of Ordinances. Halverson moved to accept first reading of Ordinance 18-01 to include

Chapter 156 in City of Union Ordinances. Seconded by Carson. Roll Call vote, Cox Aye, Carson Aye, Wait Aye, Halverson Aye, Miller absent. Motion passed. Full copy of Chapter 156 available at Union City Hall.

3. Consider Maintenance Man duty list and part-time maintenance position. Input from several entities received. Lists will be combined and given to council members at a later date. Details of position discussed. Halverson moved to table discussion to next meeting, Wait seconded, 4 Ayes, 1 absent, motion passed.

4. Update on street repair. Discussion of additional projects needed. Halverson moved to table discussion, Wait seconded, 4 Ayes, 1 absent, motion passed.

5. Consider resolution 18-01, Setting Salary for City Clerk. Halverson moved to raise pay to \$17.00 an hour effective immediately and a raise to \$20 beginning July 1st.

6. Appointment of Mayor Pro-Tem and Committee members. Mayor Knight listed the new committee and commission assignments. Mayor Pro-Tem: Steve Cox, Finance Committee: Steve Cox, Leeann Miller and Dr. Cynthia Knight, Water and Sewer: Leeann Miller, Cheryl Halverson, Dr. Cynthia Knight and Dennis Conrad, Human Resources: Carson, Wait and Knight, Maintenance, Buildings, and Grounds: Stephanie Carson, Dr. Cynthia Knight, Jim Donaldson and Jim Teske, Fire Department: Cheryl Halverson, Candy Wait, Dr. Cynthia Knight, Nuisance, and Abatement, Capital Improvements: Stephanie Carson, Leeann Miller, Dr. Cynthia Knight, City Beautification/Park and Rec/Tree/Streets/Bridges/Sidewalks: Jonathan Schuler, Lynette Groepper, Nathan Bernard, Nydia Teckenburg, John Benson, Candy Wait, and Dr. Cynthia Knight, Hardin County Solid Waste: Steve Cox, Region 6 Planning and Zoning: Steve Cox, Hardin County Emergency Management Committee: Steve Cox, Dr. Cynthia Knight, Rails to Trails: Kevin and Marie Fiscus and Dr. Cynthia Knight.

7. Review FY 19 Budget. Updated Forms Completed and given to Council.

New Business

1. Review IMWCA Recommendations and Response. Representative went through town and noticed issues and discussed with Mayor. Mayor provided response to IMWCA and shared with City Council.

2. Discuss additional street repairs. No action taken.

3. Discuss "Welcome Wagon". Perhaps include Betterment Committee. No action taken.

4. Hardin County Sheriff will be at "Coffee with the Mayor" on from 8-10am March 6, 2018. Topics to include Neighbor Hood Watch and safety issues.

5. Baptist Church plans to have concerts in the Union City Park this summer. Dates will be given at a later time for approval.

6. Consider Resolution 18-02 A Resolution Authorizing Mayor to apply for credit card. Carson moved to obtain a credit card for the City of Union; Individuals authorized to use card are the Mayor, Mayor Pro Tem and the City Clerk and to eliminate the current debit card. Halverson seconded. Roll call vote, Cox Aye, Carson Aye, Wait Aye, Halverson Aye, Miller absent. Motion carried.

Mayor Knight called for a motion to adjourn. Wait so moved. Meeting adjourned at 9:00pm.

Fire Department Independent Account

Iowa Firefighter Association, 331.00
dues

Ambulance Independent Account

Justin Miller, calls	10.00	Heart of Iowa, phone	6.50
George Wait, calls	142.50	Mike Thomas, calls	48.00
Justin Miller, calls	116.00	Mike Thomas, calls	24.00
Andrew Clemons, calls	67.50	Customized Billing, billing	105.00
Junior Prusha, calls	100.00	George Wait, calls	37.50
Lisa Thompson, calls	107.50	Justin Miller, calls	90.00
Minuteman Inc, supplies	30.17	Junior Prusha, calls	77.50
Innovative Ag, fuel	50.07	Eldora Ambulance, 7 tiers	250.00
Mike Thomas, calls	35.00		

Library Independent Account

Alliant Energy, utilities	178.76	City of Union, payroll	3258.08
Boy Scouts, wreath	16.00	Magnolia Journal, subscription	30.00
VISA, supplies	1409.10	Grundy Register, subscription	50.00
Heart of Iowa, phone, internet	70.31		

General Checking

Quick Books, payroll	1231.05	Intuit Quick Books fee	30.00
US Treasury, payroll taxes	1474.40	Margaret Ellison, refund	22.01
Jacob Dudley, paycheck	368.18	IA League of cities, training	60.00
IPERS, contributions	709.21	Hardin Co Saving Bank, SD Box	30.00
Iowa Dept. of Revenue, quarterly tax	309.00	Quick Books, payroll	1282.72
Iowa Dept. of Revenue, sales tax	933.25	Jacob Dudley, payroll	330.15
Intuit, payroll fee	30.00	Alliant Energy, utilities	2534.52
Tax 1099, file and mail 1099s	8.80	Hardin Co Savings Bank, ACH fee	5.00
QuickBooks, payroll	1251.45	Hardin Co Engineer, sand and salt	412.50
Jacob Dudley	192.08	Hardin Co Sheriff, Feb contract	785.73
IPERS, contribution	185.52	Heart of Iowa, phone, internet	139.87
IPERS, contribution	278.44	IMFOA, dues	50.00
US Treasury, payroll taxes	806.02	Innovative Ag Services, fuel	330.67
ACCO Inc., chlorinating liquid	307.80	Iowa One Call, emails	10.80
Dennis Carson, daily readings/clean	553.66	Kaplan and Freese LLP, legal fees	75.46
Colleen Eagan, tax forms	55.98	Keystone Lab, coliform test	12.50
Gehrke Quarries, rock for lagoon	317.60	Knight's Sanitation, garbage routes	1017.50
Hardin Co Auditor, election cost	519.57	Larry's Ag Repair	686.84
Lawler Trucking, haul rock	127.04	Mid-America Publishing, legals	156.26
Office of Auditor of State, exam fee	1200.00	Personal Concepts, labor law poster	5.95
Rhonda R Guy, water/wastewater	688.00	Scott & Mary Fink, Quit Claim Deed	1.00
Union Auto, truck repair	1520.93	Union Leasing/Gingersnap, supplies	34.43
Vaux Welding, snow plow repair	214.44		

Income January 2018

General 2269.40, Ambulance 103.67, Capital 1691.67, Fire Department 2.08, Garbage 785.00, Landfill 1262.50, Library 5.78, Pool Operating 1691.68, Road Use Tax 2650.40, Employee Benefit 143.08, LOST 3383.35, Emergency 64.33, Sinking Water 2100, Water 6636.23, Sinking Sewer 5,000, Sewer 7996.90, Independent Accounts 3721.80.

Expense January 2018

General 3123.31, Ambulance 1437.24, Fire Department 439.42, Garbage 1017.50, Library 4869.62, Streets 412.50, Road Use 3402.18, Employee Benefits 454.63, LOST 3383.35, Emergency 64.33, water 3951.51, Sewer 6432.73.