

CITY OF UNION
REGULAR COUNCIL MEETING
JANUARY 9, 2018

Mayor Cynthia Knight called the meeting to order at 6:30 p.m. The pledge of allegiance was recited. Roll call was answered by Steve Cox, Leeann Miller, Stephanie Carson, Candy Wait and Cheryl Halverson. Also present were Mayor Cynthia Knight, City Clerk, Colleen Eagan, Rhonda Guy, 4 residents, Librarian Laura Newby and Deanna Vaux.

Halverson moved to approve the agenda, second by Carson, 5 ayes, motion passed. Water/Wastewater report to follow Public Comments.

Public Comments: Appreciation of streets being widened out when removing snow. Question on whether the emergency siren had been fixed. Mayor stated that it had not and was in conversations with the Fire Department Chief. The heater and the motor are not working. Grant money will be researched. Questions about big plow being used.

Mayor reported on Coffee with the Mayor at the Union Public Library. This will be held every Tuesday from 8 to 10. The first Tuesday of the month will provide an opportunity to address agenda items for the City Council meeting on the second Tuesday.

Consent Agenda: Carson moved to accept the December 2017 minutes and claims paid. Halverson seconded, 5 ayes, motion passed. Minutes are available on the city website and council email. Printed copies will be limited unless requested.

Water/Wastewater Report: Rhonda Guy reported that water usage is down. Annual water usage report has been filed with the State of Iowa. There has been a consistent drop in water usage since July. This will help Union maintain a grade one rating. Assistance with city maintenance was offered and appreciation for the person currently doing the daily testing was expressed. Rhonda will go over the budget spreadsheets for water and sewer and assist where possible.

Mayor Report: Mayor Knight expressed she was thrilled to be working for the City of Union. Nine people were at the first Coffee with the Mayor. Discussion covered concern over rundown properties, snow removal on streets near the school, sharing maintenance man with a surrounding community, meter reading, monthly concerts in the park, ownership of tennis courts.

Clerk Report: Financials were presented, software now provides a Treasurers Report. Request for credit on sewer portion of one-month usage with a water leak. Council agreed to credit resident for the sewer portion of the utility billing for that month. Hardin County Sheriff's report was shared with Council including 5 calls for the month of December. Library Board Minutes also in report. Quit Claim deed progress was discussed.

Nuisance Report: No information at this time.

Fire Department: No information at this time.

Hardin County Sheriff: Included in Clerk Report

Old Business:

1. The Third Reading of Ordinance 17-144, raising renter utility deposit to \$180.00.
2. Motion to approve Ordinance 17-144 was made by Halverson. Second by Carson. 5 Ayes, motion carried.
3. The first reading of the rental ordinance will be done at the February Council Meeting.
4. Maintenance duty list and part-time city maintenance person goes to Human Resources Committee to be discussed at February Council Meeting.

5. Street repair to be discussed with Hardin County Engineer. He will be invited to the February Meeting.
6. Bids discussed for city truck repair. Carson moved to accept Union Auto's bid for \$1448.27. Wait seconded, 5 Ayes, motion passed.

New Business

1. Mayor Cynthia Knight approved Troy Wilson as the new fire chief.
2. Librarian Laura Newby and board trustee Deanna Vaux reported on library activity and budget for the next fiscal year and list of board members. . A request was made for additional funding from the city. There is a large and productive volunteer base at the Library as well as a high number of citizens using the library. Library also acts as a community center for the city of Union and over 1,000 email address are on the library email list that can be utilized by the city. Laura reported on several programs and clubs meeting at the library. Technology is being updated and expanded. Grants are being pursued and Memorial Money has also been made available. Children's' programs are planned for days school is out. A new roof is planned for this year. New family program will be available. The Union Library has maintained a Tier 3 Status for the State of Iowa. Library patronage averages 40 patrons a day.
3. Halverson moved to designate the Eldora-Herald-Ledger and Hardin County Index as the official newspaper of the City of Union for 2018. Second by Miller, 5 Ayes, motion carried.
4. Discussion on Union Clean-Up Day. Community needs to help load refuse and volunteers will be needed. Hazardous waste day will be checked into. Halverson moved to have the Union Clean-Up day on April 28. 2018 from 7-11a.m. Wait seconded, 5 Ayes, motion passed.
5. Resolution 18-01 Setting Salary for City Clerk was discussed. Decision on increase delayed until budget review. Miller moved to increase wage based on budget review. Wait seconded, 5 ayes, motion carried.
6. Discussion of appointing mayor pro-tem and committee members. Mayor requested time to consider appointments until the February meeting so she has a chance to communicate with council members.
7. Discussion on requiring copy of driver's license and social security numbers on applications for city utilities. Also discussed was the city's recourse on uncollected bills. Cox moved to include a driver's license and social security number on the utility application emphasizing the need for additional security for such personal information. Carson seconded, 5 Ayes, motion carried.
8. Discussion of online training provided by the League of Cities for council members. Council will meet at Mayor's house Tuesday January 23 at 3:30 for training.
9. Special Meeting scheduled to work on budget on Thursday January 25th at 4:00 at the Union City Hall.

Mayor called for a motion to adjourn at 8:45. Halverson so moved, Wait seconded, meeting adjourned.

Dr. Cynthia Knight, Mayor

Attest: Colleen Eagan, City Clerk

Income December 2017 General 7167.69, Ambulance 69.46, Capital 1691.67, Fire Department 6002.08, Garbage 795.00, Landfill 1177.50, Library 10926.52, Pool 1691.68, General Other 1285.14, Road Use Tax

3182.07, Employee Benefit 455.21, Emergency Fund 197.79, LOST 3383.35, Water Sinking 2100, Water 6452.66, Sewer Sinking 2100, Sewer 297807.41.

Expense December 2017

General 8679.34, Ambulance 2258.54, Fire Department 1861.49, Garbage 2097.00, Landfill 3077.00, Library 2431.98, Pool 15.97, Road Use Tax 2217.56, Employee Benefit 795.68, Emergency Fund 1482.93, LOST 3383.35, Water Sinking 5760.00, Water 5460.06, Sewer Sinking 3519.65, Sewer 293,080.05.

Claims Paid December 13, 2017 through January 9, 2018

Library Independent Account

VISA, books, supplies	791.20
Alliant energy, utilities	143.31
Follett, supplies	1084.00
Laura Newby, Hardin Co meeting	57.48
Center Point Large Print, materials	224.68
Heart of Iowa, phone/internet	68.31

Fire Department Independent Account

Best Buy, materials	320.98
Best Buy, materials	213.99
Union Food Bank, Donation	

Ambulance Independent Account

Petty Cash	60.00
Customized Billing, bills	60.00
Superior Welding, repair	64.54
Ann Wanken, calls	20.00
George Wait, calls	30.00
Innovative Ag, fuel	147.50
Heart of Iowa, phone	6.50
Junior Prusha, calls	30.00
Mike Thomas, calls	50.00
Andrew Clemons, calls	40.00
Eldora Ambulance, 7 tiers	1750.00

General Checking

IPERS	478.98
US Treasury, tax	767.12
J&K Contracting, sewer rehab	3513.00
Quick Books, payroll	1234.00
Jacob Dudley	306.14
Alliant Energy, utilities	1773.84
Quick Books, Payroll fee	16.00
Alliant Energy, utilities	2013.73
VISU-Sewer, sewer rehab	100,618.00
Quick Books, pay fee	62.78
Quick Books, payroll	1210.87
Jacob Dudley	84.04
Nathan Bernard, council mtgs	249.34
Stephanie Carson, council mtgs	193.93
Alan Donaldson, council mtgs	180.08
Cheryl Halverson, council mtgs	207.79
Tom Pieper, mayor pay	1108.20
Candy Wait, council mtgs	235.49

General Checking

Dennis Carson, daily readings/screen clean	753.66
Feld Fire, foam	75.50
Hardin Co Sheriff, January	785.73
Heart of Iowa, phone, internet	137.91
Innovative Ag, fuel	108.43
Keystone Lab, tests	26.50
Knight Sanitation, garbage	1053.50
Mid-America Publishing, legals	76.79
Region Six, dues	178.65
Rhonda R Guy, water/waste	688.00
Union Ambulance, contribution	140.00
Union Fire Department, 6 mo	450.00
Union Leasing/Gingersnap, Supplies	44.98
USIC Locating Services, calls	77.25
Larry's Ag Repair, oil	107.50