

CITY OF UNION
COUNCIL MEETING
JANUARY 12, 2016

Mayor Tom Pieper called the regular council meeting to order at 6:32 pm. All present recited the Pledge of Allegiance. Roll call was answered by Alan Donaldson, Nathan Bernard, Candy Wait and Cheryl Halverson. Stephanie Carson was absent. Also present were 3 residents, Fire Department Representatives Troy Wilson and Andy Clemons and 2 representatives from the Union Public Library.

Motion to approve the agenda was made by Donaldson, seconded by Bernard. Motion carried with 4 ayes.

There were no residents concerns.

Motion made by Donaldson, seconded by Halverson to approve the consent agenda of meeting minutes of December 8 & 22, 2015 and proposed bills for December 9, 2015 to January 12, 2016 with the bill approval pending the verification of work done by Central Iowa Televising. Motion carried with roll call of 4 ayes.

Mayor Report: Brian with the Heart of Iowa has been contacted concerning the cables running through the sewer lines. Heart of Iowa wants to see the pictures from the televising to verify it is their lines. JEO has been contacted for those. The Daryl Schoppe Construction bill from the water line fix on Commercial Street will need to be charged to the condo owners. The leak was on their side of the valve. He met with the Fire Department insurance agent concerning their renewal.

Abatement Committee: There was 1 vehicle that needed moved. The owner took care of it. Mr. Kaplan wishes to have the file for Carlson in the month of February. Hauersperger is still being worked on.

Fire Department: The department presented a budget and a 5 year project plan. Andy Clemons and Troy Wilson have worked together to create a co-fire chief position which the department has approved.

The Hardin County Sheriff department sent a report concerning their activity for December 2015.

The water management report was not presented.

REGULAR AGENDA

Old Business:

1. The clerk reported that the USDA Rural Development grant/loan application was being filled out for the sewer project. She asked if anyone had a relative that worked for them as it was one of the questions on the application.

2. Motion made by Halverson, seconded by Bernard to set the Public Hearing for USDA Rural Development loan/grant for the sewer project to be at January 26, 2016 at 6:30 pm at City Hall. Motion carried with roll call of 4 ayes.
3. Clemons and Wilson discussed with the council the why and how they have divided the job of Fire Chief. The vote in November 2015 ended with a tie between the two. Since they have worked well together in the past, they decided to handle the position this way. Safety at fires will be their #1 concern. When asked how they will know who will be incident commander at a fire, they replied that it will depend on the type of emergency that it is. Clemons will go with the EMS crew if they are called also so Wilson would automatically be at those times. They also stated that they have no trouble changing "jobs" during a call out. The discussion then went to the goal list for the department. Two of those were a new light bar on the pumper truck and to replace the running lights with LED lights to have the truck more visible when out and new bunker gear. The bunker gear is usually good for only 10 years. Council asked that the old gear be used for the water fights. It was also requested that any funds left from the budget each year be placed in a truck fund. A motion was made by Donaldson, seconded by Halverson to approve the Co-Fire Chief Position with Clemons and Wilson filling that position, that it be reviewed in November and they develop a written plan on who is the incident commander when. Motion carried with roll call of 4 ayes.
4. The 3rd reading of Ordinance No 125-Charge for Nuisance Letter was had.
5. Roll call was had approving the adoption of ordinance no 125 – Charge for Nuisance Letter. 4 ayes approved the ordinance change. It will be effective at publishing.
6. The 2nd reading of Ordinance No 126 – Water Access Fee for all properties connected was read.
7. The 2nd reading of Ordinance 127- Water Access Fee for Temporary Turn Off was read.
8. The 2nd reading of Ordinance No 128- Sewer Minimum Fee for all Properties Connected was read.

New Business:

1. Motion made by Donaldson, seconded by Wait to name ELDORA HERALD-LEDGER AND THE HARDIN COUNTY INDEX the official newspaper for the City of Union. Motion carried with 4 ayes.
2. Discussion was had on the budget process of having it worked on by committees or the council as a whole. It was decided to work on the budget as a whole council with the work dates being January 19 and 26 at 6:30 pm. Motion made by Donaldson, seconded by Halverson to add the budget workshop to the January 26, 2016 USDA Rural Development Public Hearing meeting. Motion carried with 4 ayes.
3. Discussion was had on the heater at the city shed. The gas to the current heater has been disconnected. It was mentioned that hanging furnaces are fairly cheap. The garage door is in need of repair and the shed needs to be insulated. The maintenance committee will look at this.

4. Mayor Pieper has named Donaldson Mayor Pro-Tem. He passed out the committee appointments.
5. The Library Board presented their annual report. The programs for kids and adults are well attended. They are continuing to look for programs and any suggestions are welcome. The basement is cleaned out and the restrooms are usable again. Volunteers account for 40 hours of work done per month in the library. Thank you to them. There is a newsletter that goes out to the patrons. Mary Pieper has joined the library board. Karen Hammers is the president. Their meetings on the 2nd Monday of the month. The board has asked the townships and neighboring towns for supporting funds. They have lost some funding they have had in the past but also have gained some from other sources. A grant application has been written for funds to update the front of the building to replace the stairs with footings and the siding and paint. The library board will keep in contact with the city through Mayor Pieper.

Motion made by Halverson, seconded by Bernard to adjourn the meeting. Meeting adjourned at 7:52 pm

Approved bills for December 9 to January 12, 2016:

ACCO, Inc, repair	341.90	Alliant Energy, utility	1,921.18
Nathan Bernard, wages	228.34	BCBS, insurance	398.41
Bronze Equity Group, monument	734.98	Becky Caster, wages	166.23
Central IA Televising, sewer	442.20	Clemons Hardware, pump	232.02
Cindy Clemons, wages	627.98	Alan Donaldson, wages	249.34
Cheryl Halverson, wages	235.49	HCSB, fee	5.00
Hardin Cnty Sheriff, contract	785.73	Heart of Iowa, telephone	132.74
INTUIT, fee	16.00	IA Firefighters Assoc., dues	328.00
IPERS, w/h	694.73	JEO Consulting Group, fee	21,862.50
Keystone Laboratories, lab	102.10	Larry's Ag Repair, repair	164.45
Mid-American Publishing, publishing	355.89	New Providence Hardware, repair	305.63
Quickbooks Payroll, payroll	4,016.78	Rhonda Guy, fee	623.00
Marty Rogers, payroll	554.10	Lucy Smith, painting	490.00
Union Leasing, supplies	69.21	United States Treasury, w/h	3,560.78
Vaux Welding, repair	52.95	Wayne Hendries, reissue	70.20

December 2015 Income: General \$8,696.08; Ambulance 1,001.18; Capital 1,706.22; Fire Department 2.29; Garbage 845.00; Landfill 1,390.00; Library 11,092.72; Monument 300.00; Playground 2.08; Pool 1,848.22; Road Use Tax 3,428.11; Employee Benefits 906.44; LOST 3,412.44; Emergency 163.40; Water 5,541.84; Sewer 2,626.69

December 2105 Expenses: General \$11,710.51; Ambulance 1,805.41; Garbage 1,007.50; Landfill 2,978.00; Library 3,129.92; Monument 5,084.98; Pool Operating 153.75; Streets 92.47; Road Use Tax 2,450.47; Employee Benefit 1,258.51; LOST 3,412.44; Water 10,229.78; Sewer 33,004.40

City of Union
Special Council Meeting
January 19, 2016

The special council meeting of the City of Union council was called to order at 6:37 pm by Mayor Pro-tem Alan Donaldson. Pledge of Allegiance was recited by all present. Roll call was answered by Cheryl Halverson, Stephanie Carson, Candy Wait and Alan Donaldson. Nathan Bernard arrived at 7:30 pm. Mayor Tom Pieper was absent. Kristi Schiebel, city clerk was also present.

Motion to approve the agenda was made by Halverson and seconded by Carson. Motion carried with 4 ayes.

Old Business:

The council discussed the 2016-2107 budget. Items discussed were the income that will be received, the option of selling the tractor blade or fix it to work better for the tractor, work that needs to be done on the maintenance shed, maintenance needed done on the big truck, street work, lawnmower fix or replace, trees that need to be dealt with, capital improvement projects, pool work that needs done, maintenance work that needs to be done on the city hall, and the lawyer fees.

I was decided to have another special meeting to work on the budget when Mayor Pieper could be present on January 26, 2016 at 6:30 pm.

Motion made to adjourn was made by Halverson and seconded by Wait. Motion carried with 5 ayes. Meeting adjourned at 7:58 pm.

Mayor Pro-tem Alan Donaldson

Attest: Kristi Schiebel, City Clerk

CITY OF UNION
PUBLIC HEARING &
SPECIAL COUNCIL MEETING
JANUARY 26, 2016

Mayor Pro-tem Alan Donaldson call the special council meeting to order at 6:30 pm at Union City Hall. The pledge of allegiance was recited by all present. Roll call was answered by Alan Donaldson, Nathan Bernard, Cheryl Halverson, Stephanie Carson and Candy Wait. Mayor Tom Pieper was absent. Also present were 2 residents and Kristi Schiebel, City Clerk.

Mayor Pro-tem Donaldson opened the public hearing concerning the USDA Rural Development Grant and Loan application for Sanitary Sewer System Repairs/Upgrades at 6:30 pm. There were no written or verbal comments. Public hearing closed at 6:31 pm.

Old Business:

1. Discussion was had on the 2016-2017 budget. The clerk had given the numbers as provided by the tax valuations allowed for income. The council worked through the numbers to appropriate the funds available. The clerk will place these numbers in the budget forms for review at the next regular council meeting.

Motion made by Halverson, seconded by Bernard to adjourn the meeting. Motion carried with 5 ayes.

Alan Donaldson, Mayor Pro-tem

Kristi Schiebel, City Clerk

City of Union
Regular Council Meeting
February 9, 2016

The regular City of Union council meeting was called to order by Mayor Tom Pieper at 6:30 pm. The Pledge of Allegiance was recited. Roll call was answered by Nathan Bernard, Cheryl Halverson, Stephanie Carson, Candy Wait and Alan Donaldson. Also present was Fire Chiefs Clemons and Wilson, 4 residents and City Clerk Kristi Schiebel. Scott Bahr of Gateway Insurance arrived at 7:00 pm.

Residents Concerns: The snow piled by Heart of Iowa is hard to get around. It was noted that this had been discussed with them and a resolution has been made.

Motion made by Bernard, seconded by Donaldson to approve the consent agenda of minutes from January 12, 2016 and approval of the bills for January 13 to February 9, 2016. Motion carried with roll call of 5 ayes.

Reports:

- City clerk asked which profit and loss layout they would like. The short report was requested. There were no out of the ordinary items on the report.
- Fire Department had their fund raiser. The batteries in the siren need to be replaced. Clemons will bring bids for new batteries to the next meeting.

Old Business:

1. JEO's response to the IA DNR questions was read. The USDA Rural Development Loan/Grant application has been finished.
2. The 3rd reading of Ordinance No 124 – Water Meter Repair was read. Roll call resulted in 5 ayes to approve and adopt Ordinance No 124.
3. The 3rd reading of Ordinance No 126-Water Access Fee for all properties connected was read. Roll call resulted in 5 ayes to approve and adopt Ordinance 126.
4. The 3rd reading of Ordinance No 127-Water Access Fee for Temporary Turn Off was read. Roll call resulted in 5 ayes to approve and adopt Ordinance 127.
5. The 3rd reading of Ordinance 128 – Sewer Minimum Fee for all properties connected was read. Roll call resulted in 5 ayes to approve and adopt Ordinance 128.
6. It was noted that the trial for nuisance at 901 Main St is scheduled for May 18, 2016. The attorney wishes to see the documents concerning this.
7. After discussion on sump pumps draining into the sewer system, it was decided to change the ordinance to be able to handle those in violation easier. The committee is to present an ordinance change at the March 2016 meeting.

Scott Bahr with Gateway Insurance presented the council with the bill for the fire department and 1st Responders/Ambulance insurance. It went up very little this year.

New Business:

1. 1st Reading of Ordinance NO 129 – Date to read water meters was read.
2. Motion made by Donaldson, seconded by Bernard to waive the 2nd and 3rd readings of Ordinance No 129 – Date to read water meters. Motion carried with roll call of 5 ayes.
3. Ordinance No 129 – Date to read water meters is approved with roll call of 5 ayes.
4. Employee Review – Employee requested closed session. Motion made by Halverson, seconded by Donaldson to go into closed session. Motion carried with 5 ayes. Closed Session opened at 7:08 pm. Motion made by Halverson, seconded by Wait to return to Open session. Motion carried with 5 ayes. Motion made by Halverson, seconded by Wait to give Troy Wilson a 60 day probation period with the mayor giving recommendation at the end. Motion carried with roll call of 5 ayes.
5. Motion made by Donaldson, seconded by Halverson to set the public hearing for the 2016-2017 Budget for March 8, 2016 at 6:30 pm at City Hall. Motion carried with 5 ayes. A special meeting was set for Tuesday February 16, 2016 at 6:30 pm to finish the budget.

Motion made by Halverson, seconded by Donaldson to adjourn the meeting. Meeting adjourned.

Tom Pieper, Mayor

Attest: Kristi Schiebel, City Clerk

Bill Listing for January 13 to February 9, 2016

Alliant Energy, utilities	2,659.04	BCBS, insurance	796.82
Computer Majic, website	265.00	Deluxe Business, deposit slips	83.31
Fire Safety USA, boots	247.00	HCSB, lock box rent & fee	35.00
Hardin Cnty Sheriff, fee	785.73	Heart of Iowa, telephone/internet	135.46
IAS, fuel	313.37	Intuit, fee	30.00
IA Dept of Revenue, sales tax	660.00	IA Dept of Revenue, w/h tax	544.27
Iowa One Call, fee	16.30	IA Workforce Development , fee	56.24
IPERS, withholding	1,100.46	JEO Consulting, fee	437.50
Keystone Labs, lab	107.90	Knights Sanitation	2,015.00
Larry's Ag, repair	198.80	Mid-America Publishing, publishing	107.60
Municipal Supply, software	2,806.00	QuickBooks, payroll	3,895.64
Rhonda Guy, fee	623.00	Simmering-Cory, grant writing	600.00
Stand's Inc, flooring	2,620.75		

January 2016 Revenue: General, 3,369.58; Ambulance, 1,162.43; Capital 1,706.22; Fire Department, 2.23; Garbage, 837.38; Landfill, 1,271.06; Library, 1,865.41; Pool, 1,706.22; RUT, 2,857.21; Employee Benefits, 66.31; LOST, 3,412.44; Emergency Fund, 11.97; Water Sinking 4,200.00; Water, 6,048.64; Sewer, 3,428.27

January 2016 Expenses: General 5,512.18; Ambulance 2,723.82; Fire Department 674.20; Library 4,750.16; Pool 24.02; RUT 1,374.74; Employee Benefit 519.21; LOST 3,412.44; Water 6,328.30; Sewer 23,218.37

City of Union
Special Council Meeting
February 16, 2016

The special council meeting of the City of Union council was opened at 6:30 pm by Mayor Pro-tem Alan Donaldson. The Pledge of Allegiance was recited. Roll call was answered by Nathan Bernard, Stephanie Carson, Candy Wait, Cheryl Halverson and Alan Donaldson. Mayor Tom Pieper arrived at 6:32 pm. Also present was 1 resident and City Clerk Kristi Schiebel.

Motion to approve the agenda was made by Halverson, seconded by Bernard. Motion carried with 5 ayes.

Old Business:

Council discussed the 2016-2017 budget as presented. Motion was made by Bernard to certify the 2016-2017 budget as presented and seconded by Halverson. Motion carried with roll call of 5 ayes.

Motion to adjourn the meeting was made by Halverson, seconded by Carson. Motion carried with 5 ayes. Meeting adjourned.

CITY OF UNION
PUBLIC HEARING &
REGULAR COUNCIL MEETING
MARCH 8, 2016

Mayor Pro-tem Alan Donaldson called the regular City of Union council meeting to order at 6:30 pm at City Hall. The Pledge of Allegiance was recited by those present. Roll call was answered by Nathan Bernard, Stephanie Carson, Candy Wait and Alan Donaldson. Also present were 3 residents, Fire Chief Andy Clemons, a member of the library board and city clerk Kristi Schiebel.

Bernard made a motion to approve the agenda, seconded by Carson. Motion approved with 4 ayes.

Motion made by Carson, seconded by Donaldson to approve the consent agenda consisting of minutes from January 19 & 26 and February 9 & 16, 2016 and proposed bills for February 10 to March 8, 2016 in the amount of \$38,223.52. Motion carried with roll call of 4 ayes.

MAYOR REPORT & COMMITTEE REPORTS

- Mayor Report – Menards charge account will be done away with. If something is needed, the card can be used or reimbursement will be made. A dumpster permit was signed.
- Nuisance Committee - John Hauersperger was given a 3 day jail sentence and 30 days to clean up or fix the fence to block all the back yard.
- Fire Department – An estimate for batteries for the siren was given in the amount of \$1,350.00. It was asked if the siren could be direct wired with backup batteries or generator. It was also asked if the batteries need to have a trickle charge on them. It was noted that the batteries were the original batteries. A bid for also 4 sets of bunker gear & 2 sets of boots to replace 2 sets of bunker gear. The amount of the bid was \$7490. There are 2 fire fighters to finish the Firefighter 1 class this month.
- City Clerk Report – The funds from the SRF loan for the sewer project will be requested.
- Hardin County Sheriff – Report was received.
- Water Management – There is a water leak that needs to be found. The sewer system has been taking in a lot of water.

Public Hearing for the Proposed 2016-2017 budget was opened at 6:52 pm. Comments: The library board commented that the cut they received this year was hard to hear. They thought that it was too much for one year. In January, the average number of people in the library was 40 per day. The director is doing a good job of providing programming and items that the public want. No other comments. Hearing closed at 7:01 pm.

OLD BUSINESS

1. There was nothing new to report on the sewer project. We are still waiting on DNR to respond to the plans.
2. Library board discussion occurred during the public hearing.

3. Bernard made a motion to approve Resolution 16-01 – Adoption of 2016-2017 Budget, seconded by Donaldson. Motion passed with roll call of 4 ayes.
4. Carson made a motion to fix the ditch area to allow for better drainage on Center Street ½ block north of Main Street on the south side of the road when someone was in town doing other work, seconded by Bernard. Motion carried with roll call of 4 ayes.
5. Motion made by Donaldson, seconded by Bernard authorizing Barry Kaplan (City Attorney) to file a second contempt case on John Hauersperger if needed after the 30 days that was given. Motion carried with roll call of 4 ayes.

NEW BUSINESS

1. The first reading of Ordinance 130- Sump Pump and Groundwater Standards was done. Motion made by Bernard, seconded by Candy to approve the 1st reading. Motion carried with roll call of 4 ayes.
2. Motion made by Donaldson, seconded by Carson to waive the 2nd reading of Ordinance 130- Sump Pump and Groundwater Standards. Motion carried with 4 ayes.
3. Motion made by Donaldson, seconded by Bernard to waive the 3rd reading of Ordinance 130- Sump Pump and Groundwater Standards. Motion carried with 4 ayes.
4. Motion made by Bernard, seconded by Carson to adopt Ordinance 130- Sump Pump and Groundwater Standards. Motion carried with roll call of 4 ayes.
5. The first reading of Ordinance 131 – Sewer Line Responsibility was done. Motion made by Donaldson, seconded by Carson to approve the 1st reading. Motion carried with 4 ayes.
6. Donaldson made a motion to waive the second and third readings of Ordinance 131-Sewer Line Responsibility, seconded by Bernard. Motion passed with roll call of 4 ayes.
7. Donaldson made a motion to adopt Ordinance 131 – Sewer Line Responsibility, seconded by Bernard. Motion carried with roll call of 4 ayes.
8. Discussion was had over mayor and council pay. The council directed the city clerk to present an ordinance change at the next regular meeting to change the mayor and council pay to zero.
9. Council continued the discussion on the batteries for the siren. Motion made by Donaldson, seconded by Bernard, to look into the possibility of hardwiring the siren for its cost effectiveness with a generator backup, get one more bid for the batteries and have the fix done for no more than \$1,350.00. Motion carried with roll call of 4 ayes. Donaldson is to look for other options. Clemons to find out about if hardwiring is possible.
10. Motion made by Carson, seconded by Bernard to approve Resolution 16-02 ICAP Representatives named as the mayor, mayor pro-tem and city clerk as representatives for ICAP documents. Motion passes with roll call of 4 ayes.
11. The city wide clean up day will be April 30, 2016. Discussion was had on how to handle it this year. A decision will be made at the next meeting.
12. Motion made by Donaldson, seconded by Bernard to leave the insurance liability as is. Motion carried with 4 ayes.

Motion made by Bernard, seconded by Donaldson to adjourn. Motion carried with 4 ayes. Meeting adjourned at 7:35 pm.

Mayor Pro-tem Alan Donaldson

Attest: Kristi Schiebel, City Clerk

Bill Listing for February 10 to March 8, 2016:

ACCO, Inc, chlorine	307.80	Alliant Energy, utilities	2,072.00
Blue Cross Blue Shield, insurance	398.41	Daryl Schoppe, line repair	1,850.35
Gateway Insurance, FD & amb. Ins	2,821.00	Hardin County Recorder, deed	22.00
Hardin Cnty Sheriff, fee	785.73	Hardin Cnty Solid Waste, fee	2,978.00
Hardin Cnty Treasurer, election fee	759.03	HCSB, ach fee	5.00
Heart of Iowa, telephone	135.01	Innovative Ag, fuel	378.59
Intuit, payroll fee	16.00	ICAP, insurance	11,571.01
IA Dept of Public Health, pool fee	105.00	IPERS, withholding	685.54
JEO Consulting, fee	262.50	JETCO, lift station fix	381.60
Kaplan & Freese, fee	498.98	Keystone Lab, lab	56.55
Knights Sanitation, garbage	1,007.50	Mid-America Pub, publishing	230.26
Municipal Supply, software	2,806.00	Office of Auditor of State, fee	900.00
QuickBooks, payroll	3,596.72	Rhonda Guy, fee	623.00
Union Auto, supplies	19.90	Union Leasing, supplies	26.11
United States Treasury, withholding	2,359.83	Vaux Welding, chains & repair	558.50

February 2016 Revenues: General 423.15, Ambulance 4,702.11, Capital 1,706.23, Fire Department 3,207.41, Garbage 802.82, Landfill 1,334.23, Pool Operating 1,706.23, Road Use Tax 3,283.82, Employee Benefits 60.77, Local Option Sales Tax 3,412.46, Emergency Fund 10.95, Water 5,018.53, Sewer 7,597.92

February 2016 Expenses: General 8,422.87, Ambulance 2,164.61, Fire Department 275.91, Garbage 2,015.00, Pool Operating 27.00, Road Use Tax 3,152.36, Employee Benefits 591.48, Local Option Sales Tax 3,412.46, Water 2,658.87, Sewer 2,325.34

City of Union
Regular Council Meeting
April 12, 2016

The regular council meeting of the City of Union was called to order at 6:30 pm by Mayor Pro-tem Alan Donaldson at Union City Hall. The pledge of allegiance was recited by those in attendance. Roll call was answered by Nathan Bernard, Cheryl Halverson, Stephanie Carson, Candy Wait and Alan Donaldson. Mayor Tom Pieper was absent. Also in attendance was Fire Chief Andy Clemons, Perry Gjersvik of JEO Consulting Group, 4 residents and City Clerk Kristi Schiebel.

Motion to approve the agenda was made by Halverson, seconded by Bernard. Motion passed with 5 ayes.

Motion made by Donaldson, seconded by Halverson to approve the consent agenda consisting of minutes of March 8, 2016 and bills for March 9 to April 12, 2016 in the amount of \$17,299.47. Motion carried with roll call of 5 ayes.

Mayor Report: 4-H has cleaned the library yard and the park.

Tree Committee: A citizen has asked to have trees removed that are dead. Another resident stated that he would help.

Nuisance Committee: Paperwork has been filed once again on Hauersperger.

City Clerk Report: SRF loan funds have been received for the sewer project.

Fire Department: There are three individuals that have joined the department that need the approval of the council. They are John Robertson (returning), Jerald Brown (Whitten-advisory & truck driver), & Matt Miller (has taken Firefighter 1). They are all on probation. Motion made by Halverson, seconded by Bernard to approve the members. Chief asked for monthly profit & loss to keep track of where they are. They are waiting on the bunker gear & the department would like to have a new phone in the department.

Hardin County Sheriff Report: Report was given to members.

Water Management: Report from Rhonda Guy was given to the members. There had been a high water usage and the leak has been found and in the process of getting fixed. (Center Street curb stop and line fix)

Old Business:

1. Gjersvik passed out a handout showing numbers approved by the Iowa DNR. The engineering fee has been lowered and the USDA loan interest rate has been lowered. DNR has approved the study and allowing the city to phase the project if needed. USDA is working on a package for the city to present. The current rate that the city qualifies for is 1.75%. CDBG grant is awarded in May. If funding is secured this spring, the specs will be done in time for a fall start. If it would get too cold for the project to continue, the engineering firm would stop the work and have it finished in the spring. There will not be open trenching for most of the project. Motion made by Donaldson, seconded by Bernard to proceed with sanitary sewer rehabilitation, lift station improvements and lagoon control structure improvements pending USDA Rural Development loan/grant package being received. Motion carried with roll call of 5 ayes.

2. Gjersvik also asked for an engineering agreement with USDA wording to be approved. The engineering fees on the project have been dropped \$40,000 by the Iowa DNR from the first study. Motion made by Bernard, seconded by Halverson to approve the JEO Consulting contract presented conditional on receiving a funding package from USDA Rural Development. Motion carried with roll call of 5 ayes.
3. The batteries are in the siren and it is working great.
4. The first reading of Ordinance 132 – Change in Mayor Compensation was read.
5. The first reading of Ordinance 133 – Change in Council Member Compensation was read. Motion made by Bernard, seconded by Wait to approve the 1st reading of Ordinances 132 & 133. Motion carried with roll call of 5 ayes.
6. Discussion was had on a payment plan that was requested by a resident for work that was done. Motion was made by Donaldson, seconded by Bernard to deny a payment plan. Motion carried with roll call of 5 ayes.

New Business:

1. Motion made by Donaldson, seconded by Halverson to set the 2015-2016 Budget Amendment public hearing for May 10, 2016 at 6:30 pm. Motion carried with roll call of 5 ayes.
2. Discussion was had on the pricing of the golf course watering rate. Motion made by Bernard, seconded by Donaldson to raise the rates to \$2.55 per 1,000 gallons. Motion carried with roll call of 5 ayes.
3. Discussion of trees on Chapin St was had. Motions made by Bernard, seconded by Carson to have the Tree Board survey the trees in town and make a list of the trees to come down and in what order. Motion carried with 5 ayes.
4. Motion made by Bernard, seconded by Wait to spend up to \$1,000 on rock for the road on the east side of the track, road to the lagoon and an alley off of Center Street. Motion carried with roll call of 5 ayes.
5. Motion made by Donaldson, seconded by Halverson to accept the resignation of Troy Wilson (maintenance) and Sandy Nelson (city clerk). Motion carried with 5 ayes.
6. Discussion of hiring an office clerk was had. Two applications have been received. Motion made by Donaldson, seconded by Bernard to have the HR committee and the mayor are to do interviews and make a recommendation. Motion carried with roll call of 5 ayes.
7. There have been no applications for the maintenance man. The council will take turns taking care of the meter readings and the water testing. This will be discussed more next month.
8. Motion made by Donaldson, seconded by Carson to hire Leah Higgins as pool manager for 2016 pool season and for her to hire the lifeguards. Motion carried with roll call of 5 ayes.
9. Motion made by Carson, seconded by Donaldson to have USIC handle the One Calls for the price of \$1,750 per year and \$25.00 per time with the per time fee might be more depending on the water line map. Motion carried with roll call of 5 ayes.
10. Motion made by Bernard, seconded by Donaldson to approve the Cigarette/Tobacco/Nicotine Application by The Gingersnap and to file for the fine for the cigarette violation. Motion carried with roll call of 5 ayes.

11. Motion made by Donaldson, seconded by Wait to approve the South Hardin Recreation Area alcohol license. Motion carried with roll call of 5 ayes.

Motion made by Halverson to adjourn. Meeting adjourned at 7:33 pm.

Alan Donaldson, Mayor Pro-tem

Attest: Kristi Schiebel, City Clerk

Bill Listing March 9 to April 12, 2016

Alliant Energy, electric	2,085.34	Allied Insurance, surety bond	124.00
Amazon, door knobs & locks	145.41	Blue Cross & Blue Shield, ins	398.41
C & C Concrete, road repair	650.00	City of Union, statement adj	.01
Residents, NSF checks	145.16	Conrad Tire, siren batteries	1,350.00
HCSB, ach fee	5.00	Hardin County Sheriff, fee	785.73
Heart of Iowa, telephone/internet	132.73	Innovative Ag, fuel	218.47
Intuit, fee	18.00	IA Workforce, fee	35.00
IPERS, withholding	661.97	JEO Consulting, fee	262.50
Kaplan & Frese, legal fee	923.77	Keystone Lab, lab	86.75
Knights Sanitation, garbage	1,007.50	Mid-America Pub, publishing	239.48
Municipal Supply, repair	1,104.20	Payroll	5,773.79
Postmaster, stamps	6.90	Union Auto, oil change	32.71
Union Fire Department, meetings	450.00	Union Leasing, supplies	50.04
US Postmaster, envelopes	606.60		

March 2016 Income: General 967.76; Ambulance 221.17; Capital 1,442.73; Fire Department 2.58; Garbage 964.37; Landfill 1,319.05; Library 1,619.48; Monument 100.00; Pool (Operating) 1,442.73; Road Use Tax 3,368.82; Employee Benefit 157.49; LOST 2,885.45; Emergency 28.39; Water 5,698.77; Sewer 2,478.94
March 2016 Expense: General 18,149.49; Ambulance 311.35; Garbage 1,007.50; Landfill 2,978.00; Library 2,205.00; Pool (Operating) 16.39; Road Use Tax 1,249.60; Employee Benefit 545.51; LOST 2,885.45; Water 5,231.62; Sewer 2,105.36

City of Union
Special Meeting
April 21, 2016

Mayor Pro-tem Alan Donaldson called the special meeting of the City of Union to order at 7:00 pm. Roll call was answered by Candy Wait, Stephanie Carson and Alan Donaldson. Nathan Bernard and Cheryl Halverson were absent. Also present were 2 residents, Linda Norman, and city clerk Kristi Schiebel.

Motion made by Donaldson, seconded by Carson to approve the agenda. Motion carried with 3 ayes.

Motion made by Wait, seconded by Carson to approve the liquor license for Union Leasing/Gingersnap. Motion carried with 3 ayes.

The residents stated that there is a residence that has appliances with doors still attached in the backyard along with other junk and the yard needs mowed. Donaldson stated that he will take care of it.

The council interviewed Linda Norman for the position of accounts payable/accounts receivable/secretary. She left following the interview.

The council will schedule another meeting to continue the discussion for appointment.

Motion by Wait, seconded by Donaldson to adjourn the meeting. Motion carried with 3 ayes. Meeting adjourned at 7:58 pm.

Mayor Pro-tem Alan Donaldson

Attest: Kristi Schiebel, City Clerk

City of Union
Public Hearing &
Regular Council Meeting
May 10, 2016

Mayor Tom Pieper opened the public hearing for 2015-2016 budget amendment at 6:26 pm. There were no written or oral comments. The hearing was closed at 6:27 pm.

Mayor Pieper opened the regular council meeting at 6:27 pm in City Hall. The pledge of allegiance was cited by those present. Roll call was answered by Nathan Bernard, Candy Wait, and Cheryl Halverson. Alan Donaldson and Stephanie Wait were absent. Also present were Fire Chief Andy Clemons, 4 residents, and City Clerks Linda Norman & Kristi Schiebel.

Motion to approve the agenda was made by Bernard, seconded by Halverson. Motion carried with 3 ayes.

There were no residents concerns.

Motion made by Bernard, seconded by Halverson to approve the consent agenda of council minutes of April 12, 21 & 28, 2016 and bills listing for April 13 to May 10, 2016 with bills for IAS & R Comm added. Motion carried with roll call of 3 ayes.

Mayor report: He asked about the weeds around the water tower. Resident Savage contacted him about rocks in the ditch that makes it hard to mow.

Nuisance: 103 Center ST has been to court again with a sentence of 3 days and 30 days to clean it up. Motion made by Bernard, seconded by Halverson to authorize the attorney file contempt if needed. Motion carried with roll call of 3 ayes.

City Clerk: An update on the USDA grant was given. The city does not qualify for it. The city is still waiting to hear on the CDBG. The clerk would like to return to the library the employers portion of the payroll tax for the 2014-2015 budget year. A resolution will be presented at the next meeting.

Fire Department: It was asked who was on the 911 board (Tom). The department met with George Oster of the Firefighters Association. He helped them to set up the Union Firefighters Association with their own tax id number. The fundraising monies will go through this. A resolution will be presented at the next council meeting to adopt this. A house burn was asked about.

Hardin County Sheriff Report: The report is in the packet.

Water Management: Report was not received.

OLD BUSINESS:

1. 2nd reading of Ordinance 132 – Change in Mayor Compensation was read. Consideration of waiving the 3rd reading and adoption could not happen due to the lack of council members needed.

2. 2nd reading of Ordinance 133– Change in Council Member Compensation was read. Consideration of waiving the 3rd reading and adoption could not happen due to the lack of council members needed.
3. The desk option did not arrive in time for the meeting.

NEW BUSINESS:

1. Motion made by Bernard, seconded by Halverson to approve Resolution 16-03 2015-2016 Budget Amendment. Motion carried with roll call of 3 ayes.
2. Motion made by Halverson, seconded by Wait to approve the 16 lifeguards that Leah Higgins, head lifeguard, presented for regular and substitutes. Motion carried with roll call of 3 ayes.
3. Motion made by Bernard, seconded by Wait to purchase a Generac 600 LP generator and LP tank for the water tower backup. Motion carried with roll call of 3 ayes.
4. Motion made by Bernard, seconded by Wait to approve Resolution 16-05 Person to test water and to read the daily meters. Motion carried with roll call of 3 ayes.

Motion made by Halverson, seconded by Bernard to adjourn. Motion carried with 3 ayes. Meeting adjourned 7:25 pm.

Tom Pieper, Mayor

Attest: Kristi Schiebel, City Clerk

Bill listing April 13 to May 10, 2016

Alliant Energy, electric	2,296.58	Amazon, door knobs	29.99
Al Bergman, mowing	160.00	Brown Supply, repair	31.33
Daryl Schoppe Const., repair	2,605.00	Feld Fire, boots	780.00
Gerke Quarries, rock	164.34	Hardin Cnty Sheriff, fee	785.73
Hardin Cnty Solid Waste, clean up day	217.26	Heart of Iowa, phone	133.22
IMFOA, dues	50.00	IAS, fuel	52.41
IA State Univ, fire certification	50.00	JEO Consulting, fee	175.00
Keystone Lab, lab	71.55	Knights Sanitation, garbage	1,007.50
Larry's Ag, oil	70.00	Lawler Trucking, rock	30.00
Leah Higgins, register	99.99	Mid-America Pub, publishing	268.90
Quickbooks, payroll	971.32	R Comm Wireless, pages	1,025.00
Rhonda Guy, fee	1,246.00	GinderSnap, supplies	56.31
USIC Locating, fee	1,700.00		

April 2016 Revenues: General 22,203.34, Capital 1,442.72, Garbage 830.96, Landfill 1,268.94, Operating Pool 1,442.73, Road Use Tax 2,336.46, Employee Benefits 3,576.14, LOST 2,885.45, Emergency 643.05, Water 5,818.75, Sewer 22,999.45

April 2016 Expenses: General 8,709.65, Garbage 1,007.50, Road Use Tax 2,571.32, LOST 2,885.45, Water 3,750.22, Sewer 21,606.54

City of Union
Regular Council Meeting
June 14, 2016

Mayor Tom Pieper opened the regular council meeting at 6:30 in City Hall. The pledge of allegiance was cited by those present. Roll call was answered by Alan Donaldson, Nathan Bernard, Steph Carson, Candy Wait, and Cheryl Halverson. Also present were Fire Chief Andy Clemons, Cindy Clemons, JD Holms from Hardin Co. Sheriff office, 6 residents, and city clerk Linda Norman.

Motion to approve the agenda was made by Bernard, seconded by Donaldson. Motion carried with 5 ayes.

Resident concerns: Resident inquiring about purchase of property at 203 Center St. – plans are for purchase, demolition and developing for community use.

Tree on corner by bridge needs trimmed – Tom Pieper will contact resident in charge to take care of issue-if not addressed then abatement letter will be sent with \$250 charge.

603 Center St. has ground tore up from improvements – council member will check on this as well.

Motion by Donaldson and seconded by Bernard to approve the minutes, proposed bills for May 11 to June 14th 2016, and approve 2 building permits for decks. Motion carried with roll call of 5 ayes.

Hardin County Development Alliance in attendance with Jefferson Fosbender and Cindy Litwiller making a presentation for services / assistance available for Hardin County.

Rhonda Guy from POM presented monthly council report May 2016. IDNR requirements are on schedule and in compliance. 2015 water quality report for Union water supply is on display in City Hall for resident inquiries. Looking into Jetco backup and making sure dialer numbers are correct and updated. Next testing will be in 2017 – moving forward with CDBG

Mayor report: CDBG grant tentative for city – library \$400 grant for front door – rock gravel needs to be placed on N St. – chuck hole in front of Speicher needs to be addressed – bathroom leak at SHRA, Servicemaster called in for cleanup – Sheriff called on June 1st for break in at City Hall where cash box had approximately \$59.00 missing – Ambulance bay door needs to be replaced.

City clerk: permission to attend trainings in Ames – Iowa Municipal Professionals Institute Course Offerings. Monday July 18th for Elements of a City Financial System – Tuesday July 26th for Legal Aspects of minutes, and Wednesday July 27th for General Ledger Accounting. Motioned by Halverson and seconded by Donaldson to attend trainings with mileage reimbursement. Motion carried with 5 ayes.

Fire Dept: Consideration for Resolution 16-07 Union Firefighters Association tabled for new business. Council member asked for reason why noon siren sounds sick – maybe needs to be reset as new batteries were just installed not long ago. Structure demolition inquiries were addressed as asbestos and lead testing have to be made at \$100 a test.

Hardin County Sheriff Report: the report is in the packet.

Old business: Update on sewer project made by Mayor Tom Pieper. Concerns about Center St. going west will be addressed to Perry as county will be tearing it up in future for improvements.

1st reading of Ordinance 132 (revised) will be tabled until next month.

Consideration waiving 2nd and 3rd reading of ordinance 132, adopting Ordinance 132, 1st reading of Ordinance 133 waiving 2nd and 3rd and consideration of adopting Ordinance 133 tabled until next month.

Desk option for City Hall presented from IPI. Motion by Halverson and seconded by Donaldson to proceed with purchase and installation. Motion carried with 5 ayes. Linda will contact.

New business: Resolution 16-06 Setting Garbage rates for 2015-2016 passed. Motion by Bernard and seconded by Donaldson. Motion carried with 5 ayes.

1st reading of Ordinance 134-Change in water Rates approved with amendment made by Bernard for Rates for Service - metered water item 1C changed to over 1,000 gallons. All ayes on amendment. Waiving 2nd reading of Ordinance 135 postponed until amended.

Discussion on roof shelter at the park – south half of shingles need to be replaced. Rick Schill will line up volunteers for labor – project estimated cost of shingles and supplies at \$700. Motion by Halverson and seconded by Wait to proceed with improvement in time for Tar Heel Days in August. Motion carried with 5 ayes.

Consideration of Resolution 16-08 Removal of light pole on 3rd St. and Center approved. Motion by Donaldson and seconded by Bernard. Motion carried with 5 ayes.

Consideration of Resolution 16-07 Union Firefighters Association and transfer of funds discussed. Cindy Clemons presented Articles of Incorporation to council. Fire chief Andy Clemons gave explanation of Association – Non Profit Corporation as own entity. They want to raise monies to help build and strengthen existing fire dept. They have contacted a pro bono CPA to help with process. After much discussion it was decided that City of Union will contact lawyer before moving forward. Motion by Carson and seconded by Bernard to have Kaplan review. Mayor Pieper will contact lawyer. Motion carried with 4 ayes and 1 nay.

Motion to adjourn by Halverson seconded by Donaldson – motion carried with 5 ayes. Meeting adjourned 7:45 p.m.

Tom Pieper, Mayor

Attest: Linda Norman, City Clerk

Bills Approve May 11 to June 14, 2016 for \$50,022.34

ACCO, pool supplies	1,666.80	Alliant Energy, utilities	1,543.20
Amazon, generator	799.00	Al Berman, mowing	235.00
BCBS, insurance	398.41	Duane Brindle, deposit return	100.00
Dennis Carson, readings & cleaning	1,003.66	Daryl Schooppe Const, repair	4,157.15
Diamond Vogel, pool paint	253.55	Fareway, pool concessions	54.99
Feld Fire, turn out gear	7,000.00	Hardin Cnty Sheriff, fee	785.73
HCSB, fee	5.00	Heart of IA, telephone	140.16
Hewett Wholesale, concessions	171.28	IMWCA, workman comp ins	3,873.00

Innovative Ag, supplies	44.08	Intuit, fee	18.00
IA Dept of Rev, withholding	710.23	IA Finance Authority, loan pymt	17,269.24
J & T Plumbing, pool repair	840.00	Kaplan & Frese, legal expense	259.60
Keystone Lab, lab	78.75	Knights Sanitation, garbage	1,007.50
Municipal Management, water repair	3,263.00	QuickBooks Payroll, payroll	2,533.56
Roto-Rooter, lagoon fix	180.00	ServiceMaster, pool leak clean	480.00
Gingersnap, supplies	31.89	United States Treasury, w/h	1,112.76
US Postmaster, postage	6.80		

May 2016 Revenue: General 16,048.48; Ambulance 2,169.67; Capital 1,442.73; Fire Department 2,172.25; Garbage 845.25; Landfill 1,282.50; Library 2,877.76; Monument 100.00; Pool Operating 2,297.73; Road Use Tax 2,514.63; Employee Benefits 2,002.54; LOST 2,885.46; Emergency Fund 361.00; Water 6,218.80; Sewer 3,785.54

May 2016 Expense: General 5,295.31; Ambulance 302.50; Garbage 1,007.50; Landfill 217.26; Library 2,070.65; Pool Operating 2,197.74; Road Use Tax 913.46; LOST 2,885.46; Water 3,197.05; Sewer 2,241.11