

**Minutes
City of Union
Regular Council Meeting
Tuesday November 14, 2017**

Mayor Tom Pieper called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Roll Call answered by Nathan Bernard, Stephanie Carson, Candy Wait, and Cheryl Halverson. Alan Donaldson was absent. Also present were Mayor Tom Pieper and City Clerk Colleen Eagan along with Steve Locke from JEO and residents.

Halverson moved to approve the Agenda, Wait seconded. Roll call vote 4 Ayes, 1 absent, motion carried. Residents' Concerns: remove meter from building at REC Center because of cold weather, big blade for big truck for snow removal is laying on the ground broken, sander has been fixed, check if plow is ready for winter. Discussion on maintenance personnel.

Consent Agenda: Bernard moved to approve minutes for 10.10.2017 and special meeting minutes from 11.02.2017 and claims paid. Halverson seconded, roll call vote 4 Ayes, 1 absent, motion carried.

Mayor and Committee Reports:

Mayor: Shoppe fixed water leak and installed a fire hydrant in the swimming pool parking lot.

Clerk Report: Included in packet; City Profit and Loss Report, Fund Balances, List of properties that will have liens because of unpaid bills. Library Board Minutes, Sheriff Report, Fire Department Report, and Waste/Water Management also included in packet.

Nuisance: Abatement to 402 1st Street due to excessive garbage collected on property. Court case scheduled for December 4th, 2017. Mowing bills have been sent.

Old Business

1. Update on Rental Property Ordinance. Still a work in progress. Committee is look at a simpler version. Plan to cover issues that have come up in the past. Rental Properties will be inspected. Progress to be reported at future meetings.
2. Maintenance duty list has not been finished. Mayor in discussion with Maintenance personnel. Point was made that library sidewalks and city hall are also a priority in snow removal. Mayor will keep working on list.
3. Update on zoning ordinance for manufactured homes. Committee will adopt a code and will start the process.
4. Discuss Rails to Trails prairie seeding. After discussion, council will contact group and request lower growing prairie plants.

New Business

1. Sewer project update, pay applications and change order application. Steve Locke gave update on progress, Group B is complete, and a walk through is planned for Monday, November 20th to develop a punch list of any issues or remaining work. Bernard made a motion to pay application No 5 for Group B work for \$9695.00. Halverson seconded, roll call vote, 4 Ayes, one absent. Motion carried.

Locke presented council with a map indicating sewer mains lined or still to be completed. Problem areas were indication and extra cost to fix them included in Change Order No 4. Work will be suspended until April 1st due to weather constraints and final completion scheduled for June 15, 2018. Locke will contact Alliant concerning abandoned gas line repair. Bernard moved to accept change order No 4 with cost increase of \$2601.10 and a time increase of 170 days for substantial completion and 200 days for final payment. Carson seconded, roll call vote, 4 Ayes, 1 absent. Motion carried.

Locke recommended payment of Pay Application No 3, Group A for \$277,719.45 for work completed to date. Bernard moved to approve Pay Application No 3, Halverson seconded. Roll call vote, 4 Ayes, 1 absent. Motion carried.

2. Consider Ordinance 17-144 Amend the Code of Ordinance of the City of Union provision pertaining to customer deposits. Rental deposit would increase to \$180 and owner deposit is unchanged. Bernard moved to proceed with Ordinance 17-144 and have the first reading tonight. Wait seconded, roll call vote, 4 Ayes, 1 absent, Motion carried.

3. First Reading of Ordinance 17-144. Mayor Tom Pieper read Ordinance 17-144.

4. Street Corner Repair Corner of 5th St and Center Street. Bernard moved to take bids on repair work to be due 5:00 p.m. Tuesday December 12, 2017. No second, no action taken.

Discussion on resident with high water bills due to leak. Resident had been advised to address the council to lower cost of the sewer usage. Resident unable to attend meeting, but was notified that a letter would suffice. Normal response from council is the acceptance of lowering the sewer usage portion of the bill when a resident makes such a request.

Mayor called for motion to adjourn. Halverson so moved. Meeting adjourned at 7:38.

Bill listing for October 10-November 14, 2017

Ambulance Independent Accounts		Library Independent Accounts	
MIKE THOMAS, calls	32.50	ALLIANT ENERGY INC, utilities	153.81
MIKE THOMAS, calls	36.00	Visa, supplies	1,376.28
MIKE THOMAS, calls	35.00	CITY OF UNION, payroll	2,653.58
Eldora Amb, monthly fee	500.00	Des Moines Register, sub	384.03
KIMBERLY ELDER, 4 CPR	34.00	HEART OF IOWA COM, phone	70.97
PETTY CASH, CASH	60.00		
HEART OF IA, phone	6.50		
Ann Wanken, t shirts	62.00		
GEORGE WAIT, calls	125.00	Petty Cash	
Customized Billing	15.00	Integrity Computer, microphone	15.00
Eldora Amb, monthly fee	500.00		
Andrew Clemons, calls	55.00		
MILLER JUSTIN, calls	88.00		
Quality Services	441.17		
General Checking			
AMAZON, speakers	22.11	JEO Consulting Group	
IPERS	486.04	Sewer rehab project	6,113.75
QuickBooks Payroll	1,231.30	NAPA, lamps	28.00
ALLIANT ENERGY INC	1,580.89	Dudley, Jacob J, wage	126.05
US Treasury, tax	752.82	HCSB, ach fee	5.00
INTUIT, payroll fee	406.00	Dudley, Jacob J, wage	78.05
QuickBooks Payroll	1,340.29	IA Dept of Revenue, tax	310.00
MUNICIPAL MANAGEMENT CORP,		BUTLER, GEORGE, refund	68.00
Hydrant/ parts	2370.70	US Treasury, tax	853.74
ClerkBooks, support	1,400.00	KNIGHTS SANITATION,	
J&K Contracting,		garbage pick up	1,017.50
Sewer rehab project	73,152.00	KEYSTONE LAB, labs	25.00
RHONDA R. GUY,		Bergman, Al, mowing	90.00
water/wastewater	688.00	Mid-America Publishing,	298.87
HEART OF IOWA,		legals	
Telephone/internet	141.59	HARDIN COUNTY SHERIFF DEPT,	
IAS, fuel and LP	588.91	monthly contract	735.73

IOWA CODIFICATION, INC,
Ordinances updated 551.00
Kaplan & Frese LLP,
legal expense 125.92
IA RURAL WATER ASSO,
Annual dues 2018 225.00
Union Leasing, dba Gingersnap,
Supplies 48.31

Carson. Dennis, readings 735.80
BUTLER, GEORGE, refund 68.00
J&K CONTRACTING,
Sewer rehab project 44,403.00
Staples, toner 258.38
USIC Locating, calls 48.31

October 2017 Income: General 10,337.98, Ambulance 637.74, Capital 1646.43, Fire department 2.01, Garbage 815.00, Landfill 1230, Library 3,096.91, Pool Operating 1646.44, Streets 232.64, Road Use Tax 4153.74, Employee Benefits 674.74, LOST 3292.87, Emergency 293.15, Sinking Water 2100, Water 8594.60, Sinking Sewer 2100, Sewer 9,303.84.

October 2017 Expense: General 5307.46, Ambulance 948.48, Fire Department 1480.35, Garbage 1041.50, Library 2038.30, Pool Operating 108.03, Road Use Tax 515.09, LOST 3292.87, Water 3872.68, Sewer 12484.89.