

**Minutes  
City of Union  
Regular Council Meeting  
Tuesday, October 10, 2017 6:30pm**

Mayor Tom Pieper call the meeting to order at 6:35pm. The Pledge of Allegiance was recited. Roll Call vote was answered by Nathan Bernard, Stephanie Carson, and Cheryl Halverson. Absent: Alan Donaldson and Candy Wait. Also present were Mayor Tom Pieper, City Clerk Colleen Eagan, and Steve Locke from JEO and representatives from the Rails to Trails.

Halverson moved to approve the agenda and Bernard seconded the motion. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.

**Residents' Concerns:** Tree limbs hanging over the road on Oak Street. Letter to be sent to the property owner.

**Consent Agenda:** Bernard moved and Carson seconded to approve the minutes of the September 12<sup>th</sup> meeting and claims paid. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.

**Committee Reports**

Mayor: Tom Pieper reported that is not seeking another term as mayor to health concerns.

Clerk: Financials presented to the council in folder as well as the Hardin County Sheriff Report, Fire Department report from August, POM monthly report on Water/Waste Water. Also included were the Union Library Board minutes with hiring of Karen Mull as library sub noted to the council. Clerk mentioned Clerk Books Conference and Budget Workshop in November. Clerk questioned whereabouts of ordinance books.

Nuisance: Attorney did not show at court appearance. Mowing at nuisance properties has been done.

Fire Department: A fish fry to raise funds for the emergency siren will be held October 21 from 5-7.

**Old Business**

1. Third Reading of Ordinance 143-Change of sewer fees.
2. Bernard moved to approve ordinance 143-Change of sewer fees. Halverson seconded. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.
3. Rental property ordinance is still a work in progress. More to be reported at November council meeting.
4. Mayor will work on city maintenance duty list and pass on to 2 part-time maintenance men.
5. Review of process for adding Manufactured Home Ordinance was discussed. Mayor Pieper appointed all council members to be on a zoning committee to begin process. May start with the city attorney.

**New Business**

1. Rails to Trails: I.R.T. H. representative Chris Weiting addressed the board along with Meghan Dohrman, Roadside Vegetation Manager for Hardin County. Trail update was given and user groups discussed as well as time lines for completion. Maintenance options and concerns for property were discussed with board. Signage to be provided for prairie grass development areas.
2. Steve Locke of JEO discussed sewer project progress, notice procedure on planned work. Problems with jetting and vents and chemical orders were discussed. Pay Application No 4 and

Change Order No 3 were considered. Bernard moved and Carson seconded to approve Pay Application 4. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried. Bernard moved to approve Change Order 3, Halverson seconded. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.

3. Council reviewed the Annual Financial Report for fiscal year 2017. Report will be published then submitted to the State of Iowa.

4. Action on the leak in the area of pool parking lot was discussed. Bernard moved to have the city repair the leak on the street by rec center. The parking lot repair to be done by South Hardin Recreation. Carson seconded. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.

5. Halverson moved and Bernard seconded that the time for Trick or Treating in Union was to be on Tuesday, October 31<sup>st</sup> from 5 to 7. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried. Clerk was directed to post information at the Union Post Office.

6 Clerk requested clarification of Ordinance 136—Peddlers, Solicitors and Transient Merchants. Application will be updated to comply with ordinance. Bond amount to be same as in Code of Iowa.

7. Council was notified that Jeff Butler will apply for a building permit to enclose porch on home. Bernard moved and Halverson seconded that permit will be approved on receipt at City Hall. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.

8. Bernard moved and Halverson seconded to approve Charles Hannahs application for a building permit to for a storage building.

Mayor Pieper called for a motion to adjourn. Halverson moved to adjourn. Bernard seconded. Roll call vote; Bernard aye, Carson aye, Halverson Aye, 2 absent, motion carried.  
Meeting Adjourned 8:45 pm.

Tom Pieper, Mayor

Attest: Colleen Eagan City Clerk

	Income	Expense
General	\$ 10,337.98	\$ 5,307.46
Ambulance	\$ 637.74	\$ 948.48
Capital	\$ 1,646.43	\$ -
Fire Department	\$ 2.01	\$ 1,480.35
Garbage	\$ 815.00	\$ 1,041.50
Landfill	\$ 1,230.00	\$ -
Library	\$ 3,096.91	\$ 2,038.30
Improvement Pool		
Operating Pool	\$ 1,646.44	\$ 108.03
Streets	\$ 232.64	
Road Use Tax	\$ 4,153.74	\$ 515.09
Employee Benefits	\$ 674.74	\$ -
LOST	\$ 3,292.87	\$ 3,292.87
Emergency	\$ 293.15	\$ -
Sinking Water	\$ 2,100.00	\$ -
Water	\$ 8,594.60	\$ 3,872.68
Sinking Sewer	\$ 2,100.00	\$ -
Sewer	\$ 9,303.84	\$ 12,484.89

## Claims Paid

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### Ambulance Independant Accounts

Eldora Ambulance	contract	250.00
GEORGE WAIT '	AMB calls	100.00
CLEMONS, ANDREW'	AMV-Calls	95.00
PRUSHA, JUNIOR '	AMB- Calls	115.00
MILLER JUSTIN	calls	80.00
Superior Welding	AMB - rent annual	120.00
Kimberly Elder	CPR	160.50
INNOVATIVE AG SERVICES	AMB- fuel	57.00
HEART OF IOWA COMM	AMB - phone	6.50
GEORGE WAIT '	AMB calls	10.00
LISA THOMPSON	call	22.50
Darlene Bradley	reimbursement	29.98
CLEMONS, ANDREW'	AMB-Calls	47.50
Customized Billing	billing SUE ROBERTS	90.00
PRUSHA, JUNIOR '	AMB- Calls	20.00
LISA THOMPSON	call	37.50
MILLER Justin	calls	10.00

### Fire Dept. Independant Accounts

FELD FIRE	helmet patches	91.35
Kimberly Elder	CPR	<u>107.00</u>

**General Checking**

United States Treasury	42-6005292	1,182.46
IPERS		530.54
INTUIT	payroll fee	48.00
QuickBooks Payroll Service	Payroll Service 09/19/2017	1,251.66
utility payment	Amount Bounced	63.83
utility payment	Bank Charge - Bank Account	3.00
ALLIANT ENERGY INC	billing breakdown	1,744.02
Iowa Department of Revenue & Finance		1,114.00
QuickBooks Payroll Service	Payroll Service on 10/02/2017	1,216.62
Bergman, Brett	mowing (4)	180.00
Carson, Dennis	daily readings/screen clean	735.80
ClerkBooks, Inc	webinar	395.00
DORSEY & WHITNEY, LLP	legal for sewer project/SRF loan	5,000.00
HARDIN COUNTY SHERIFF DEPT.	Monthly Contract	785.73
HEART OF IOWA COMM	telephone/internet	137.66
IOWA DEPARTMENT OF NATURAL RES	2018 annual water use fee budget workshop and Clerk Handbook	134.00
IOWA LEAGUE OF CITIES		65.00
IOWA WHOLE SALE	meters and supplies sanitary sewer rehabilitation project	138.32
JEO Consulting Group, INC		4,122.50
Kaplan & Frese LLP	legal expense	776.38
KEYSTONE LABORATORIES INC	labs	127.00
KNIGHTS SANITATION	city garbage routes	1,041.50
Mid-America Publishing Corp.	legals	133.68
NAPA AUTO PARTS-ELDORA	anti-freeze for pool	37.52
R COMM WIRELESS	paggers, batteries	<u>979.00</u>

**Library Independent Accounts**

ALLIANT ENERGY INC	utility	178.00
Visa	supplies	1,721.47
HEART OF IOWA COMM	telephone	70.83
Eldora Public Library	supplies	5.00